



This logo is the most fun and relaxed of all the concepts. The use of orange suggests movement, energy and liveliness which are the core ethos of a leisure centre. This sense of motion is enhanced by the figure in a flowing stance and the wave within the text itself of blue meeting orange. Using bold, clean type in this logo brings immediate attention to the word "leisure" (referred to as a 'jump line'), it provides emphasis and relative ranking of information - therefore we see that Leisure is the most important part of the logo.





Concept 2 is more corporate in nature. I have included two version which differ in the image to the left hand side. The first uses the colours of the Shire logo in a swirling pattern to represent movement. The second places emphasis of the environment, makes reference to the shire logo and also has a liquid effect placed on top. Both make use of a circular shape - a shape which is familiar and regarded as 'safe'. Using a circle in a logo can suggest community, friendship and unity and as such balances the unembellished font.





Taking inspiration from the Bridgetown Library logo, this logo reflects the Bridgetown Leisure Centre in the same format. The first is a direct interpretation of what the BC logo could be if designed in keeping with the Library logo. An active figure is used using the common colours of blue and orange. The second is an extension of the theme but with a more simplistic and contemporary feel. Once again the word "Leisure" is emphasised with colour or boldness of font. Both variants of this logo have abstract elements which can be easily drawn out and used within other designs and/or decoration around the building due to their abstract nature.





An uncomplicated logo which uses the strength of bold type and simple shapes to convey a fresh, modern atmosphere for the centre. The use of circles has been employed for their positive emotional message of unity and community but they have been repeated along a single plane in varying colour tints to convey a sense of movement. The circles can also be representative of both water droplets and sports balls (netball, soccer ball, volleyball etc).





A current trend in government and corporate logos is the utilisation of ribbons to convey imagery. This logo concept uses ribbons to communicate motion in a light and casual way. Ribbons are used to commemorate accomplishments or recognition (think of competition rosettes or ribbon cutting ceremonies) and in using a ribbon in the BLC logo we can infer that users of the facility can achieve great things. A simple is used to compliment the ribbon, as the ribbon itself has gradients that can make it quite complicated. A simplify version of the ribbon can be supplied for embroidery etc. The ribbon theme can also be extended to feather flags and other flowing decorations inside and outside the venue.



Elizabeth Denniss

From: Grants <Grants@westernaustralia.com>
Sent: Monday, 18 January 2016 3:37 PM
To: Elizabeth Denniss
Cc: Grants
Subject: Bridgetown Greenbushes - Regional Visitor Centre Sustainability Grant Program
Attachments: GRANT AGREEMENT - TWA891516_RVCSGP_Shire of Bridgetown Greenbushes.pdf; Supplier creation form.DOC

Dear Elizabeth,

Thank you for submitting an application for the *Royalties for Regions* Regional Visitor Centre Sustainability Grant Program.

All applications were assessed by an evaluation panel against program guidelines, and the panel's recommendations have now been approved by Minister for Tourism, Hon. Dr Kim Hames, and Minister for Regional Development, Hon. Terry Redman.

I am pleased to advise that Shire of Bridgetown-Greenbushes has been awarded \$6,250 (excluding GST) for the 2015-16 funding round.

Minister Hames and Minister Redman will be releasing a media statement in due course.

The information in this email is embargoed until that time, therefore, I request you maintain Western Australian Government confidentiality until it is officially released.

Provision of this funding is subject to Shire of Bridgetown-Greenbushes entering into a grant agreement with Tourism WA, which is attached for your review.

Please note that timings have been updated and the **completion and acquittal date of your project/s has been extended to be no later than 31 December 2016**, (rather than 30 June 2016, as specified in the Grant Guidelines). Kindly diarise to provide a brief progress report concerning the funded project/s by 30 June 2016 and this should be emailed to grants@westernaustralia.com.

If you are satisfied with all details of the attached grant agreement please:

- Print **two copies of the grant agreement (printed on one side only)**, and sign both copies. Upon receiving your two signed copies of the grant agreement, Tourism Western Australia's signatory will countersign, and one of the original grant agreements will be returned to you by mail for your records.
- **Complete the attached supplier creation form**; Cross check your business details and advise your account details, so funds can be transferred to you once the grant agreement is signed off by both parties.
- **Invoice Tourism Western Australia** for total grant funding amount, as per below address details (transfer of funds will occur once Tourism Western Australia receives an invoice from you).

Please enclose all documents and return by mail as soon as possible to:

Tourism Western Australia
 Attention: Helena Coulson
 Level 9, 2 Mill Street
 Perth WA 6000

If you have any queries regarding the above, email grants@westernaustralia.com and Helena Coulson, Project Coordinator will be pleased to respond to you as soon as possible.

Congratulations once again on securing this funding and we wish you every success with the delivery of your project/s.

Kind Regards,
Derryn

Derryn Belford
Executive Director Destination Development



Level 9, 2 Mill Street PERTH WA 6000

GPO Box X2261 PERTH WA 6847

[Tourism WA Corporate](#)

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STATE
HERITAGE
OFFICE

Working on behalf of the Heritage Council to recognise, conserve, adapt and celebrate our State's unique cultural heritage

18 March 2015

YOUR REF | A33534/O-PA201519832/P18/2014
OUR REF | P256/32909
ENQUIRIES | Melissa Davis (08) 6552 4080

Chief Executive Officer
Shire of Bridgetown-Greenbushes
PO Box 271
BRIDGETOWN WA 6255

Attention: Mr Scott Donaldson

X-Ref O-PA201519832
A33534
P256/32909
MP

Dear Sir

Bridgetown Railway Station (fmr)
LGA Application No. A33534/O-PA201519832/P18/2014

Under the provisions of Section 11 of the *Heritage of Western Australia Act 1990*, the proposed development as described below has been referred to the Heritage Council for its advice.

| | |
|-------------------------|--|
| Place Number | P256 |
| Place Name | Bridgetown Railway Station (fmr) |
| Street Address | Railway Reserve, Bridgetown |
| Referral date | 20 February 2015 |
| Development Description | Proposed Visitor Centre and Art Gallery redevelopment at <i>Bridgetown Railway Station</i> . Revised concept and request for preliminary advice. |

We received the following documentation:

Heritage Impact Statement, prepared by Kent Lyon Architect Pty Ltd, dated 23 October 2014
Proposed Site Plan & Perspective - Bridgetown Railway Station Precinct, prepared by Next Practice, dated February 2015
Bridgetown Rail Station: Scope of Work & Materials Summary Draft V3, prepared by Next Practice, dated 19 February 2015
Perspective & Design Statement - Bridgetown Square
2 x Landscape Master Plan - Bridgetown Square
Option E: Revised Concept Drawing Set - Angled Wall Gallery, prepared by Next Practice, dated February 2015
Option F: Revised Concept Drawing Set - Straight Wall Gallery, prepared by Next Practice, dated February 2015
Copy of Bridgetown-Greenbushes Council Meeting Minutes of 27 November 2014

www.stateheritage.wa.gov.au
info@stateheritage.wa.gov.au

The referral for the proposed development has been considered in the context of the identified cultural significance of *Bridgetown Railway Station (fmr)* and the following advice is given:

Findings

- The State Heritage Office (SHO) notes that following our electronic correspondence of 2 July 2014 the Shire engaged a Heritage Consultant, Kent Lyon, to prepare a Heritage Impact Statement (HIS) for the proposed Visitor Centre and Art Gallery redevelopment for the *Bridgetown Railway Station*.
- As a result of the Heritage Impact Statement's findings, SHO's feedback and the Public Transport Authority's comments, the Shire is now seeking preliminary advice for a revised proposal.
- After reviewing the document, the SHO agrees with the findings and recommendations of the Heritage Impact Statement.
- The revised proposal has addressed and amended concerns previously raised by SHO officers; particularly in relation to the level of intrusion to significant internal fabric (walls, doors and fireplaces), original layout of the former Railway Station building, details regarding the new build (no longer being proposed as part of the redevelopment) and connectivity to the remaining precinct – in particular the Goods Shed.
- The revised orientation, use, and conservation of the former Railway Station is a positive outcome for the place.
- The proposed secondary town square will not have a negative impact upon the cultural heritage significance of the place, and the proposed community use will be a positive outcome for its ongoing use and visitation.

Advice

Based on the documentation provided, the SHO would like to provide the following comments to assist the Shire in preparing a formal Development Application:

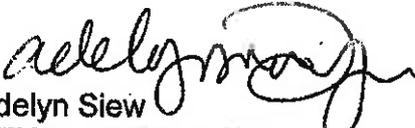
1. The preferred option for the proposed glazing to the verandah is Option E – Angled Wall Gallery. This design offers a clear point of difference and offers greater space and presence to the original timber verandah columns.
2. It is SHO's preference that the proposed replacement of extant bitumen surrounding the Railway Station building be replaced with gravel to interpret the original finish of the area.
3. Proposed subfloor works and external platform and site works should comply with Policies 2.10 and 2.11 of the Conservation Plan. Such policies state that prior to any underfloor or earth works at the place, the advice of a historical archaeologist should be sought to determine the best means of investigating, monitoring, recording and managing potential archaeological evidence (as relevant to the proposed works).

4. Replacement of roof sheeting is to match original – short sheet corrugated (galvanised) iron with traditional ridge-cappings and fixings.
5. Replacement of internal timber trim/mouldings are to match original.
6. As per Policy 8.1 the preparation of an Interpretation Plan will be a requirement of any redevelopment of the site.

We look forward to being referred a formal Development Application in the near future for the proposed redevelopment.

Should you have any queries regarding this advice please contact Melissa Davis at Melissa.Davis@stateheritage.wa.gov.au or on 6552 4080.

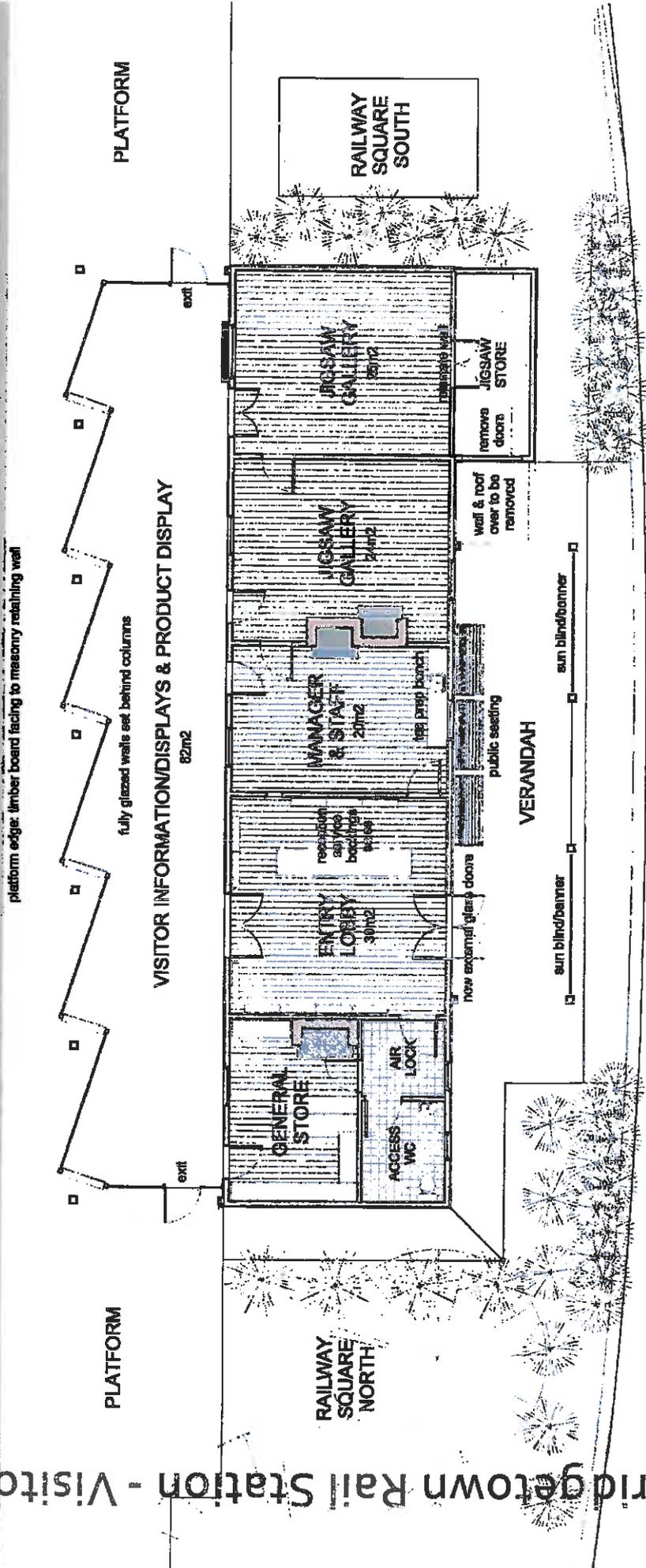
Yours sincerely


Adelyn Siew
DEVELOPMENT MANAGER

Bridgetown Rail Station - Visitor Centre

ARCHITECTURE
URBAN DESIGN
SUSTAINABILITY

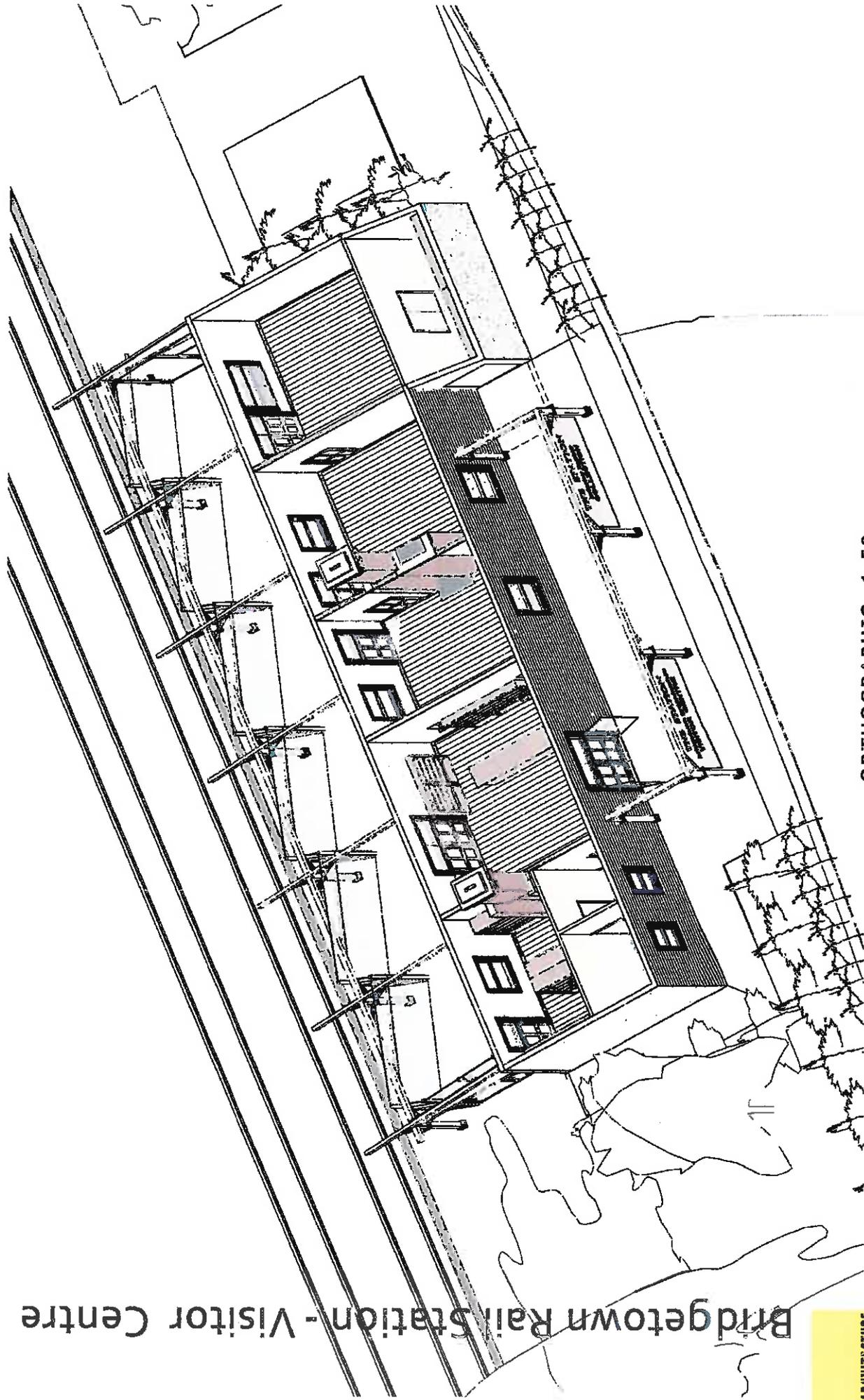
nextpractice



STEWART STREET

FLOOR PLAN 1:50

Bridgetown Rail Station - Visitor Centre



ORTHOGRAPHIC 1:50

OPTION E: REVISED CONCEPT - Angled Wall Gallery
february 2015 1:50@A1 1:100@A3 drawn DS

ARCHITECTURE
URBAN DESIGN
SUSTAINABILITY

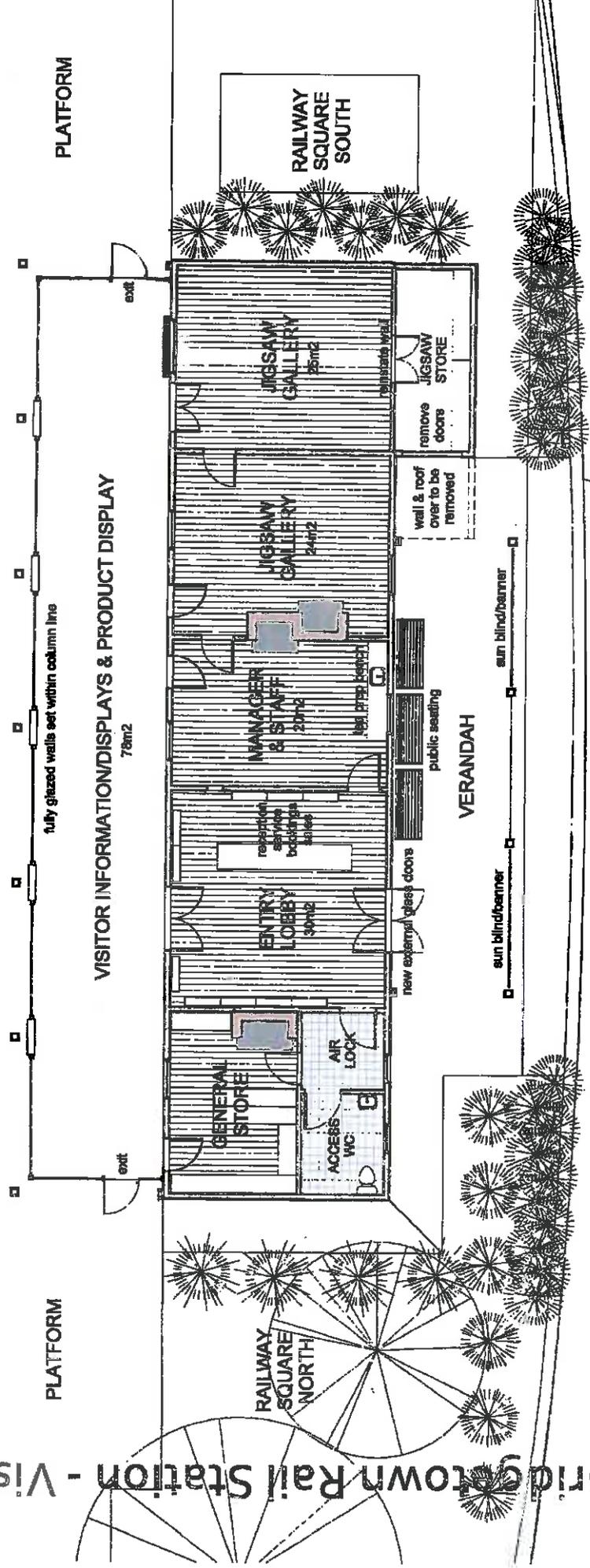
next practice

Bridgetown Rail Station - Visitor Centre

rail lines

rail lines

platform edge: timber board facing to masonry retaining wall



STEWART STREET

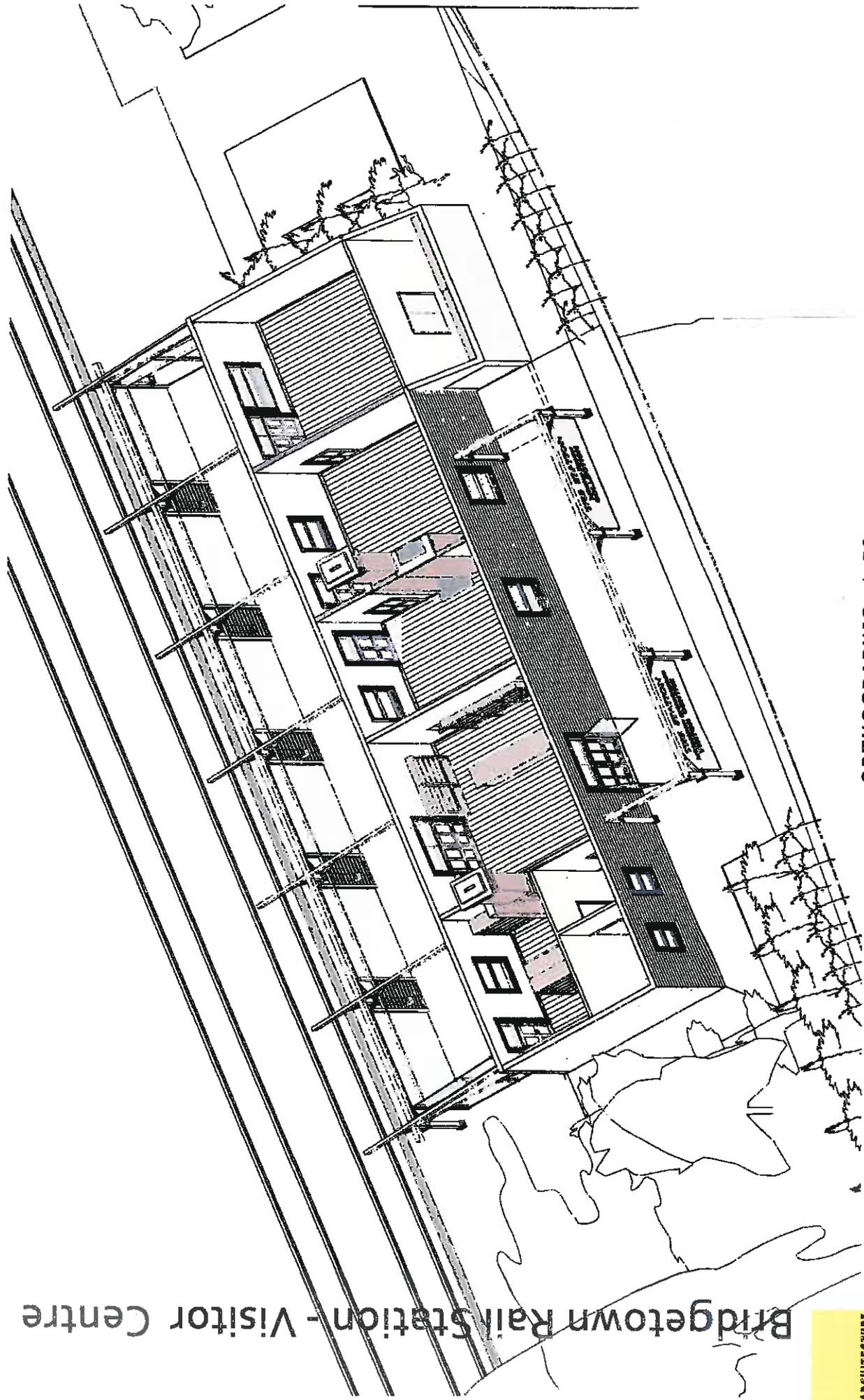
FLOOR PLAN 1:50

ARCHITECTURE
URBAN DESIGN
SUSTAINABILITY

nextpractice

OPTION F: REVISED CONCEPT - Straight Wall Gallery
february 2015 1:50@A1 1:100@A3 drawn DS

Bridgetown Rail Station - Visitor Centre



ORTHOGRAPHIC 1:50

OPTION F: REVISED CONCEPT - Straight Wall Gallery
february 2015 1:50@A1 1:100@A3 drawn DS

ARCHITECTURE
URBAN DESIGN
SUSTAINABILITY

next practice

111/2015



December 2015



Planning Bulletin 111/2015

Planning in Bushfire Prone Areas

1 Purpose

This Planning Bulletin provides guidance to assist with the interpretation and implementation of *Planning and Development (Local Planning Schemes) Amendment Regulations 2015, State Planning Policy 3.7: Planning in Bushfire Prone Areas*, and *Guidelines for Planning in Bushfire Prone Areas*.

This Planning Bulletin supersedes *Planning Bulletin 111/2013: Planning for Bushfire*.

2 Background

Bushfire poses a serious threat to people, property and infrastructure in Western Australia. Reducing Western Australia's vulnerability to bushfire is the collective responsibility of the whole community. The State Government has committed to addressing bushfire through the implementation of a risk-based system of land-use planning and development that aims to manage and reduce the risk of bushfire.

On 7 December 2015 the *Planning and Development (Local Planning Scheme) Amendment Regulations 2015* (LPS Amendment Regulations 2015) amended Schedule 2 of the *Planning and Development (Local Planning Scheme) Regulations 2015* (LPS Regulations 2015) to introduce 'Part 10A – Bushfire risk management' which establishes deemed provisions relating to bushfire risk management (deemed provisions).

The deemed provisions apply to all local planning schemes prepared under the *Planning and Development Act 2005* to ensure that bushfire risk is appropriately managed in new development throughout the State. They do not automatically apply to areas without a local planning scheme or where a local planning scheme has no effect (i.e. areas under the jurisdiction of the *Metropolitan Redevelopment Authority Act 2011*,

Hope-Valley Wattleup Redevelopment Act 2000, Perry Lakes Redevelopment Act 2005, or other State agreements). Adoption of the deemed provisions in these areas is recommended, although it is at the discretion of the relevant authorities.

3 Bushfire risk management assessment framework

The deemed provisions relating to bushfire risk management work with the *State Planning Policy 3.7: Planning in Bushfire Prone Areas* (SPP 3.7) and *Guidelines for Planning in Bushfire Prone Areas* (Guidelines); *Map of Bushfire Prone Areas*; *Building Regulations 2012* and Building Code of Australia to guide planning and development proposals in bushfire prone areas to ensure bushfire risk is properly managed.

The deemed provisions provide a mechanism to require a development approval, and through this the application of SPP 3.7 and the Guidelines, to development on sites where BAL-40 or BAL-Flame Zone (FZ) applies. SPP 3.7 sets out the planning hierarchy and the information required at each stage of the planning process whilst the Guidelines provide information on how SPP 3.7 should be implemented. SPP 3.7 and the Guidelines also apply to higher order strategic planning documents, strategic planning proposals, subdivisions and development applications.

The requirements imposed by the deemed provisions only apply to development that is proposed on a site in a bushfire prone area as designated by the Fire and Emergency Services Commissioner under the *Fire and Emergency Services Act 1998* (FES Act), for at least four months.

On 7 December 2015 the Fire and Emergency Services Commissioner made the first order designating

bushfire prone areas. The deemed provisions work directly with the *Map of Bush Fire Prone Areas* which provides a single means of identifying bushfire prone areas across the State. The *Map of Bush Fire Prone Areas* is available for viewing on the Department of Fire and Emergency Services website at www.dfes.wa.gov.au/bushfireproneareas

The deemed provisions require a Bushfire Attack Level (BAL) assessment or BAL Contour Map to be undertaken, and a development approval to be obtained where the BAL indicates BAL-40 or BAL-FZ, before development can commence on a development site in a designated bushfire prone area.

SPP 3.7 also applies where a development is proposed to be revegetated in such a way that the site will be designated as bushfire prone on the next gazetted version of the *Map of Bush Fire Prone Areas*.

Construction of residential buildings (Classes 1, 2 or 3 and Class 10a buildings or decks associated with a Class 1, 2 or 3 building) in a designated bushfire prone area must also comply with the applicable construction requirements of the Building Code of Australia.

The flowcharts in Appendix 1 show the application processes for different buildings in designated bushfire prone areas.

For a local planning scheme without a special control area or other local planning scheme provisions relating to bushfire, the requirements imposed by the deemed provisions, take effect and are enforceable four months from when the development site was designated as bushfire prone.

For a local planning scheme with a special control area relating to bushfire, the special control area continues to have effect and the requirements imposed by the deemed provisions apply in addition

to the provisions and requirements that exist for the special control area.

For a local planning scheme with local planning scheme provisions relating to bushfire (other than a special control area) that are consistent with the deemed provisions and the *Map of Bush Fire Prone Areas*, the local planning scheme provisions continue to have effect for four months from when the LPS Amendment Regulations 2015 were gazetted. The deemed provisions prevail to the extent of any inconsistency with the local planning scheme provisions.

4 Summary of the deemed provisions relating to bushfire risk management

(4) Schedule 2 clause 61 amended

Schedule 2, clause 61 of the LPS Regulations 2015 sets out development for which development approval of the local government is not required.

Clause 4(2) amends this section at clause 61(3) to allow a local government to require development approval for certain works carried out on land either in a special control area or designated as bushfire prone on the *Map of Bush Fire Prone Areas*.

(5) Schedule 2 Part 10A inserted

Under sections 256 and 257B of the *Planning and Development Act 2005*, the Minister may make regulations that prescribe deemed provisions that automatically apply to all local planning schemes across the State.

Clause 5 inserts a new 'Part 10A – Bushfire risk management' into Schedule 2, which establishes deemed provisions relating to bushfire risk management. The deemed provisions apply to all local planning schemes and override any inconsistent local planning scheme provisions that do not form part of a special control area relating to bushfire.

(78A) Terms used

Clause 78A defines the terms used in Part 10A to assist with the interpretation of the deemed provisions relating to bushfire risk management.

(78B) Application of Part to development

Clause 78B ensures that the deemed provisions relating to bushfire risk management only apply to particular development. This includes development that is for the construction and/or use of a:

- single house or ancillary dwelling on a site that is 1,100² or greater; or
- habitable building (other than a single house or ancillary dwelling); or
- specified building.

Single houses and ancillary dwellings on lots less than 1,100m² do not require consideration under the deemed provisions because there is limited ability for planning to manage bushfire risk on lots below this size. However, bushfire construction requirements under the *Building Act 2012* may still apply.

The deemed provisions do not apply to renovations or extensions to existing buildings. However, existing local government development approval or exemption arrangements for these activities will continue to apply, and individuals are encouraged to consider opportunities to reduce bushfire risk as part of any alterations or additions to their homes.

'Habitable building' is defined at clause 78A as any fully or partially enclosed structure, with at least one wall and a roof made of solid material, and used by people for the purpose of living, working, studying or being entertained. This includes buildings in which people are expected to spend a considerable amount of time (i.e. homes, schools, workplaces, hospitals, restaurants and entertainment venues, etc).

'Specified building' is defined at clause 78A, as a structure that is identified in a local planning scheme as a building to which the deemed provisions apply. For example a local government may identify a building where livestock is kept, as a 'specified building' so the deemed provisions will apply to that type of building.

Clause 78B(2) ensures that where a special control area relating to bushfire already exists in a local planning scheme, the requirements

imposed by the deemed provisions apply in addition to the provisions and requirements imposed by the special control area. For example, if a special control area requires a BAL assessment to be undertaken for the development of a single house on a lot of less than 1,100m², then this requirement will continue to apply.

(78C) Determining whether a development site is in a bushfire prone area

Clause 78C clarifies that for the purpose of the LPS Regulations 2015 a development site is considered to be in a bushfire prone area if it is on land designated as bushfire prone on the *Map of Bush Fire Prone Areas*.

(78D) Proposed development in a bushfire prone area

Clause 78D requires a developer to prepare a BAL assessment if the development complies with clause 78B, and the site is on land designated as bushfire prone on the *Map of Bushfire Prone Areas* and has been for at least four months, except where a BAL Contour Map has already been prepared, or because of the terrain of the development site a BAL cannot be calculated.

The four months from when a site is designated as bushfire prone provides landowners and industry with an adequate transitional period in which they can adjust to the new requirements imposed by the deemed provisions. This transitional period of four months will also apply with respect to new areas designated as bushfire prone by the Fire and Emergency Services Commissioner.

Clause 78D(3) also requires a developer to obtain a development approval in areas where the BAL for the development site is BAL-40 or BAL-FZ, and in areas where the BAL for the development site cannot be calculated. In these circumstances, the requirement to obtain a development approval applies regardless of any requirements or exemptions for development approval that exist in the local planning scheme (i.e. the single house exemption at clause 61(1)(c) of the LPS Regulations 2015).

(78E) Matters to be considered for development approval

Clause 78E requires a local government to have regard to the bushfire resistant construction requirements of the Building Code of Australia in addition to any other requirements applicable to the development, when considering an application for a development approval in areas where the BAL-40 or BAL-FZ applies, or where the BAL cannot be calculated.

(78F) Transitional provisions for sites in new bushfire prone areas

Clause 78F ensures that the requirements to undertake a BAL assessment or obtain a development approval, does not apply to building work that is carried out under a building permit that was granted before the development site was in a designated bushfire prone area, for at least four months. In other words, where a building permit for building work already exists or is granted during the four-month period after a site is designated as bushfire prone, no further BAL assessment or development approval requirements apply. The four-month transition period provides landowners and industry with adequate time in which to adjust to the new requirements.

(78G) Transitional provisions relating to Planning and Development (Local Planning Schemes) Amendment Regulations 2015

Clause 78G ensures that where a local planning scheme has bushfire provisions which are consistent with the deemed provisions, the local planning scheme provisions remain in effect and the four-month transitional arrangements do not apply. In other words, the requirements to undertake a BAL or obtain a development approval will continue to apply to a development site that was already identified as being located in a bushfire prone area and where these requirements already applied under the local planning scheme. In these circumstances a four-month transition period is not necessary as these requirements are already imposed on development.

5 Conclusion

Bushfire risk can change over time and is influenced by changing fuel loads, the introduction or intensification of development, and the consistency with which management measures are applied, among many other factors.

Planning controls will never remove the bushfire threat. Planning can prevent subdivision of land, and where appropriate, development in areas of extreme hazard, and reduce the risk through requiring bushfire management measures.

However, it is important to acknowledge that, even where the deemed provisions, SPP 3.7 and Guidelines, *Building Regulations 2015* and the Building Code of Australia have been followed; there remains an inherent threat of bushfire in some areas.

6 Further Information

Enquiries concerning this Planning Bulletin should be directed to:

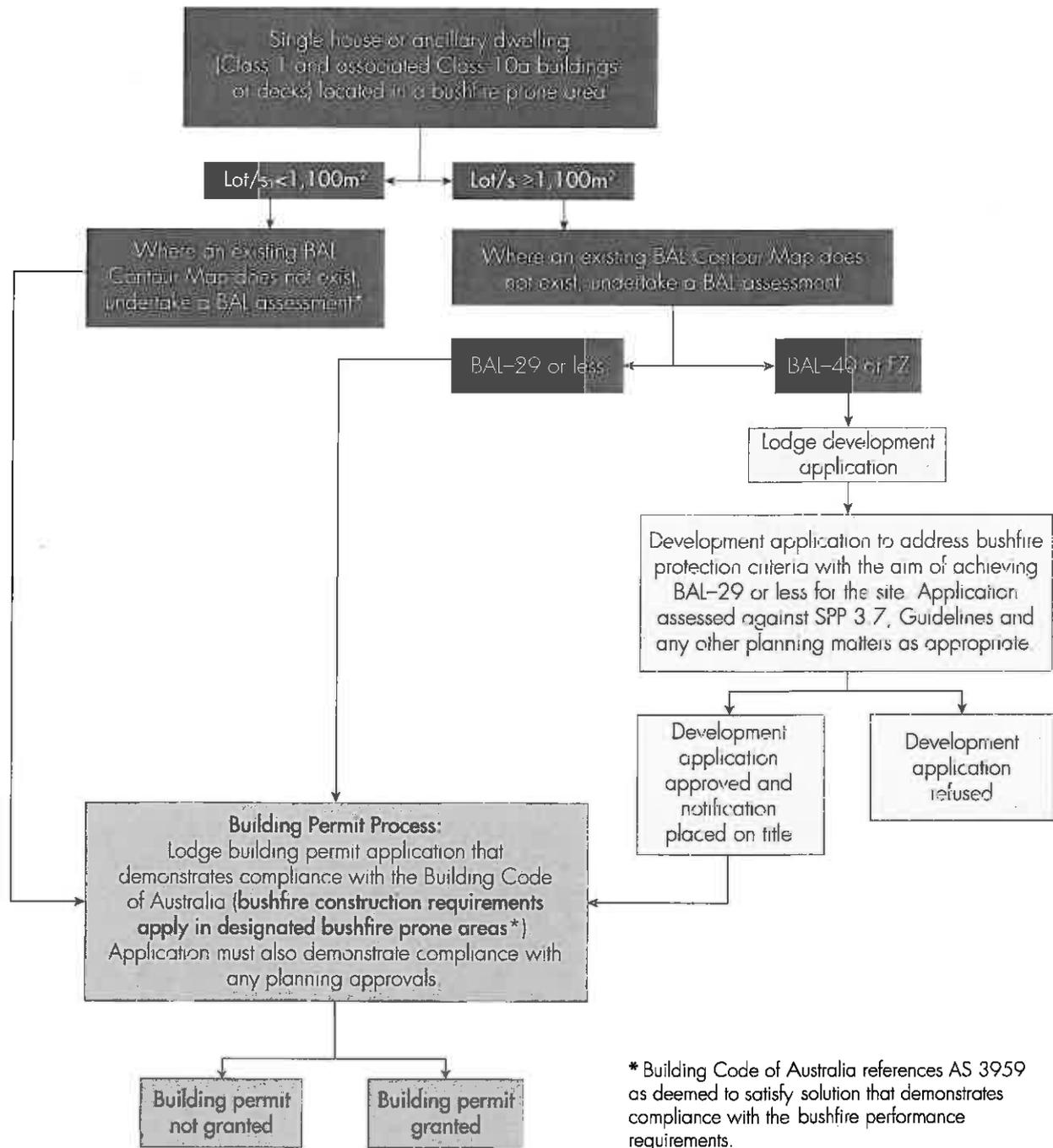
Bushfire Policy
Department of Planning
Gordon Stephenson House
140 William Street
PERTH WA 6000

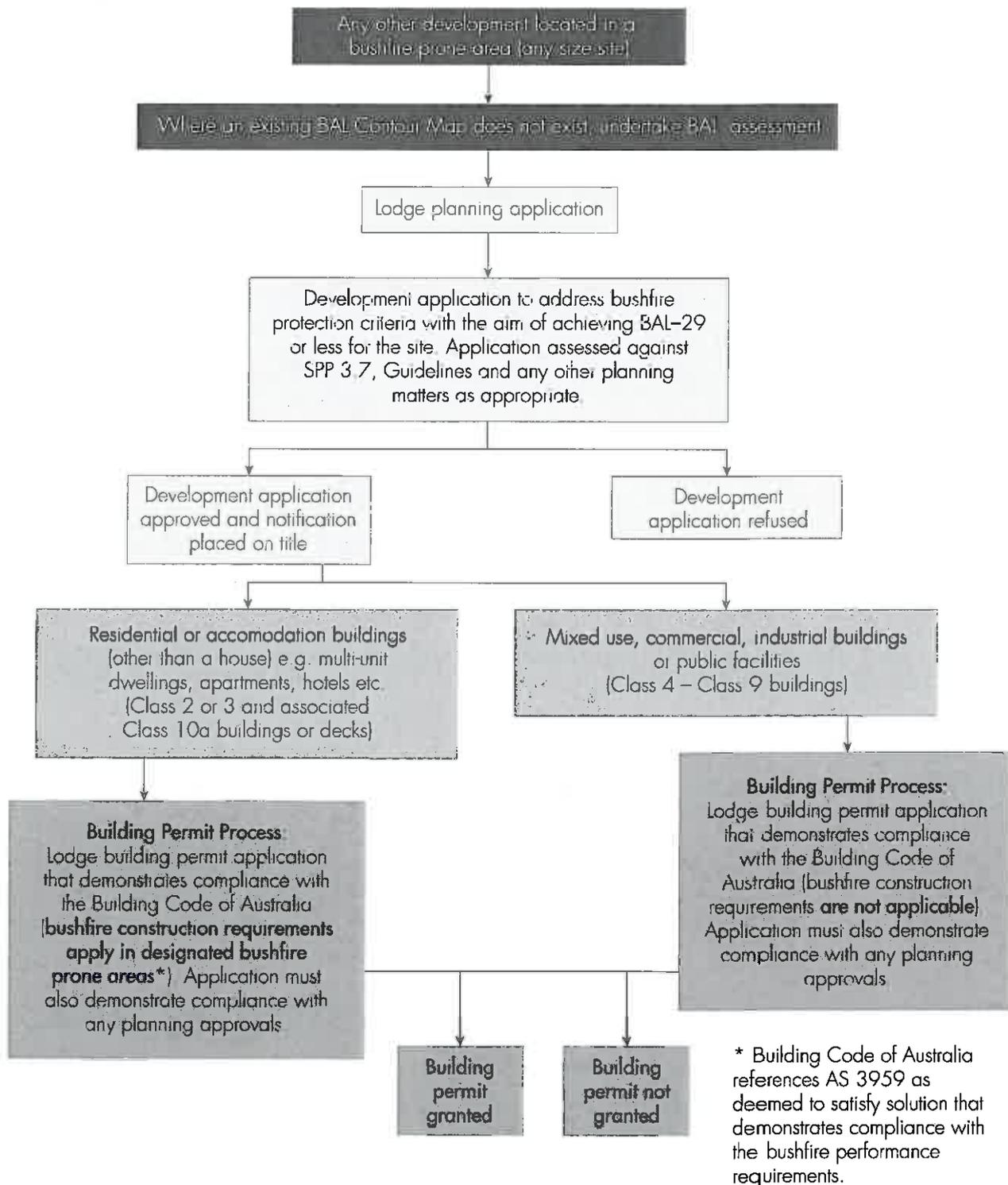
Postal address
Bushfire Policy
Department of Planning
Locked Bag 2506
PERTH WA 6001

Information relevant to this Planning Bulletin that is published at www.planning.wa.gov.au/bushfire includes:

- *State Planning Policy 3.7: Planning in Bushfire Prone Areas*
- *Guidelines for Planning in Bushfire Prone Areas*
- *State Planning Policy 3.4: Natural Hazards and Disasters*

Appendix 1 - Application processes in designated bushfire prone areas





* Building Code of Australia references AS 3959 as deemed to satisfy solution that demonstrates compliance with the bushfire performance requirements.

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DRAFT MAINTENANCE GUIDELINES

Bridgetown Walk Trails

ENCOMPASSING

Old Abattoir Trail

Wandoo Valley Walk Trail

1. TRAIL SIGNAGE INSPECTION REPAIR AND/OR REPLACEMENT

Trail Signage includes, interpretive signs, management signs and trail directional marker signs.

Shire of Bridgetown Greenbushes [Shire] and Department of Parks and Wildlife [Department] employees when on the trail should inspect and report damaged, missing or fading signage.

Report damaged, missing or fading signage to the attention of the Trails Development Advisory Committee via the Shire's Responsible Officer for the Trails Development Advisory Committee.

The Shire is responsible for the replacement of Interpretative signs and trail marker signs and Ezy-drive posts. The Shire will supply a stock of Ezy-drive posts and trail directional markers, and the Trails Development Advisory Committee and sub committees are responsible for the replacement of trail directional markers and Ezy-drive posts.

The Department is responsible for the replacement of the Conservation Park Management signs within the Hester Conservation Park.

The Shire's Responsible Officer for the Trails Development Advisory Committee will forward the report by email or fax to the Departments Kirup Office to the attention of the PVS District Operations Officer. Email: blackwood@dpaw.wa.gov.au Fax: (08) 9731 6366.

2. MAINTENANCE OF STRUCTURES INCLUDING TRAILHEAD SIGN FRAME, FOOTBRIDGES, CULVERTS, BENCH SEATS AND PICNIC TABLES

Trail structures include trailhead signage frames, posts, footbridges, culverts, bench seats and picnic tables.

Trails Development Advisory Committee members, Shire and Department employees when on the trail should inspect and report damaged structures and report maintenance issues associated with trailhead signage frames, posts, footbridges, culverts, bench seats and picnic tables.

Report damaged structures and report maintenance issues associated with trailhead signage frames, posts, footbridges, culverts, bench seats and picnic tables to Shire to the attention of the Trails Development Advisory Committee via the Shire's Responsible Officer for the Trails Development Advisory Committee.

The Shire is responsible for the repair or replacement of structures including trailhead signage frames, posts, footbridges & culverts.

The Shire's Responsible Officer will report repairs and/or maintenance to the Trails Development Advisory Committee and the officers responsible for repairing, maintaining and oiling bench seats and picnic tables.

The Shire will forward the report by email or fax to the Department Kirup Office to the attention of the PVS District Operations Officer. Email: blackwood@dpaw.wa.gov.au Fax: (08) 9731 6366.

3. REMOVAL OF TREES FALLEN OVER TRAIL

The Trails Development Advisory Committee, Shire and Department employees when on the trail should inspect and report fallen trees over trail.

Report fallen trees to the attention of the Trails Development Advisory Committee via the Shire's Responsible Officer for the Trails Development Advisory Committee.

The Department is responsible for the removal of fallen trees on all sections of the trail.

The Shire's Responsible Officer for the Trails Development Advisory Committee will forward the report by email or fax to the Departments Kirup Office to the attention of the PVS District Operations Officer. Email: blackwood@dpaw.wa.gov.au Fax: (08) 9731 6366. **Trees of 300mm diameter or under should be left on the trail as a deterrent to motor cyclists.**

4. PRUNING

Trails Development Advisory Committee members, Shire and Department employees when on the trail should inspect and report limbs and bushes which encroaching on the Trail Corridor width and height - refer diagram on pg 6.

Report pruning requirements to the Trails Development Advisory Committee via the Shire's Responsible Officer for the Trails Development Advisory Committee.

The Trails Development Advisory Committee is responsible for pruning low lying (1.5mt high maximum) limbs and bushes where they encroach on the Trail Corridor width and height. Refer diagram on pg 6.

The Department is responsible for pruning trees and bushes (over 1.5m high) on all sections of the Trail.

The Shire's Responsible Officer for the Trails Development Advisory Committee will forward the report by email or fax to the Departments Kirup Office to the attention of the PVS District Operations Officer. Email: blackwood@dpaw.wa.gov.au Fax: (08) 9731 6366

5. REMOVAL OF VEGETATION FROM THE TRAIL TREAD

The Trails Development Advisory Committee, Shire and Department employees when on the trail should inspect and report the need for periodic removal of saplings, stumps, roots and weeds anticipated to cause an uneven trail surface unplanned widening of the trail (trail creep).

Where possible, the Trails Development Advisory Committee is responsible for vegetation removal **however** where difficulties arise through the need for specialist equipment or heavy loads, the Department will work in conjunction with the Trails Development Advisory Committee members.

The Shire's Responsible Officer for the Trails Development Advisory Committee will forward the report by email or fax to Departments Kirup Office to the attention of the PVS District Operations Officer. Email: blackwood@dpaw.wa.gov.au Fax: (08) 9731 6366

6. WEED CONTROL

The Trails Development Advisory Committee, Shire and Department employees when on the trail are responsible for identifying and reporting weeds on the trail and surrounding area.

Report weed control requirements to the attention of the Trails Development Advisory Committee via the Shire's responsible Officer for the Trails Development Advisory Committee,

The Department is responsible for weed control on all sections of the trail.

The Shire's Responsible Officer for the Trails Development Advisory Committee will forward the report by email or fax to the Department Kirup Office to the attention of the PVS District Operations Officer. Email: blackwood@dpaw.wa.gov.au Fax: (08) 9731 6366

7. EROSION AND DRAINAGE

The Trails Development Advisory Committee, Shire and Department employees when on the trail are responsible for identifying and reporting erosion on the trail.

Report trail erosion to the attention of the Trails Development Advisory Committee via the Shire's responsible Officer for the Trails Development Advisory Committee

The Department is responsible for repair of trail erosion on all the section of the trail. The Shire is responsible for the repair of erosion to access roads to the walk trails which are not on DPaW managed land.

The Shire's Responsible Officer for the Trails Development Advisory Committee will forward the report by email or fax to the Departments Kirup Office to the attention of the PVS District Operations Officer. Email: blackwood@dpaw.wa.gov.au Fax: (08) 9731 6366

8. VISITOR RISK MANAGEMENT

The Trails Development Advisory Committee, Shire and Department employees, when on the trail, are responsible for identifying and reporting issues that may present a risk to the safety of a trail user.

Report the risk to the Trails Development Advisory Committee via the Shire's responsible Officer for the Trails Development Advisory Committee.

The Department is responsible for managing all risks on all the section of the trail.

The Shire's Responsible Officer for the Trails Development Advisory Committee Shire will forward the report by email or fax to the Departments Kirup Office to the attention of the PVS District Operations Officer. Email: blackwood@dpaw.wa.gov.au Fax: (08) 9731 6366

The Department will then deal with the identified risk through the Departments Visitor Risk Management Process.

9. FORMASIED INSPECTIONS

The Trails Development Advisory Committee members will undertake a formal inspection of each walk trails twice per year to assess the trails for potential hazards and communicate those hazards to the responsible authority through the Shire responsible officer for the Trails Development Advisory Committee.

Trail Corridor.

A trail corridor is a passage of land that the trail traverses. The Corridor consists of three parts:

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| 1. Sides | Trail Sides width | 1.2m |
| 2. Ceiling (overhead clearance) | Ceiling Clearance | 2.2m |
| 3. Tread (Travel surface) | Tread width | 0.8m |

Refer to attached Diagram1.

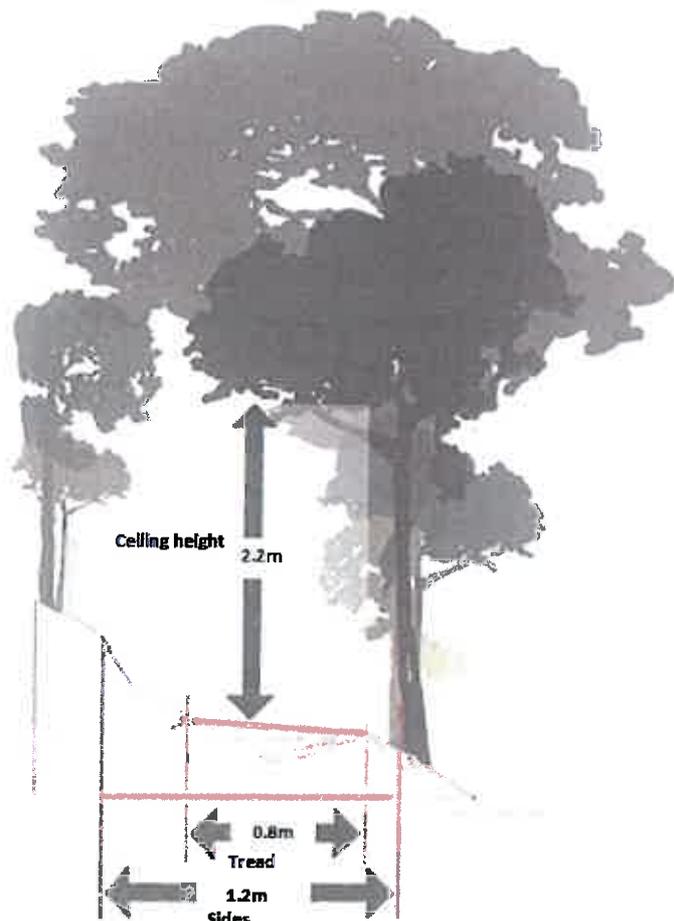


Diagram 1: Trail corridor

Trees of 300mm diameter or under should be left on the trail as a deterrent to motor cyclists.



ROLLING ACTION SHEET

ROLLING ACTION SHEET

February 2016 (encompassing Council Resolutions up to Council Meeting held 17 December 2015)

Comments in bold represent updated information from the last edition of the Rolling Action Sheet

Where a tick is indicated this item will be deleted in the next update

| Council Decision No. | Wording of Decision | Responsible Officer | Comments | |
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| C.28/1108 Public Access to Rear of Shops on Western Side of Hampton Street | <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse in-principle the proposal to obtain an easement in gross over private land at the rear of shops west of Hampton Street between Henry Street and the existing public accessway opposite the public car park in Hampton Street. 2. That the CEO obtain the necessary legal advice to enable correspondence to be sent to affected property owners seeking their in-principle consent for the creation of an easement in gross for public access to the rear of their premises. 3. That upon receipt of responses from affected property owners the matter be brought back to Council for final determination, including consideration of how the proposed public accessway could be designed to take into account risk management of flooding. | T Clynch | <p>Work on developing a draft easement document has been delayed.</p> <p>A request was to be prepared to a local solicitor requesting preparation of a draft/template easement document. This will be funded from general legal expenses account. Since then the CEO has made the decision to defer the preparation of the document pending completion of the Geegelup Brook Flood Study in case there are implications regarding land acquisition/tenure/use arising from that Study. The Flood Study was endorsed by Council at its November 2014 meeting so the easement proposal will be re-actioned (February 2015).</p> <p>Discussions held with solicitor on best process to progress this matter. Property ownership details currently being compiled for forwarding to solicitor (September 2015)</p> | ✓ |
| C.14/0209 Termination of Lease – Former Rubbish Disposal Site, Spring Gully Road, Greenbushes | That Council commence proceedings for termination of its lease of State Forest formerly used as the Greenbushes Rubbish Tip and assist Talison Minerals Pty Ltd in any rehabilitation requirements imposed by the Department of Environment and Conservation. | T Clynch | A meeting was held with DEC in February 2010 at which some minor rehabilitation requirements were identified – these are being undertaken by Talison. Email from DEC 15/3/2013 (I-EML201229622)- Further weed removal, rubbish removal and reinstatement of active planting required before lease can be terminated. Ongoing discussions being held with the Department of Parks and Wildlife regarding this (November 2013). | |

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| <p>C.16/0809a Development of Car Parking and Proposed Town Square in Railway Reserve</p> | <p>That Council formally request the Public Transport Authority to initiate the process to gazette the land known as Railway Parade to a public road.</p> | <p>T Clynch S Gannaway</p> | <p>A written request has been forwarded to PTA and Heritage Council of WA, with favourable support received. Formal gazettal process by State Land Services commenced. Final plan agreed to by PTA and Brookfield Rail, pending finalisation of survey plans and land transfer. This process is still ongoing. Pending 'in-principle' support from Landgate as Railway Parade not formally named and initial response unfavourable. Response pending. At its February 2014 meeting Council resolved to rename the road as an extension of Stewart Street and correspondence seeking approval for this has been forwarded to the Geographic Names Committee. Renaming as Stewart Street approved by Landgate in March 2014.</p> |
| <p>C.13/0909 Interim Report - Municipal Inventory Review</p> | <p>That Council:</p> <ol style="list-style-type: none"> Notes that advertising of the Municipal Inventory Review commenced on Wednesday 9 September 2009 for a six week period with submissions invited by Thursday 22 October 2009. Notes the content of the 'Municipal Inventory Review - Information Sheet' as per Attachment 19. Request the Chief Executive Officer provide a report back to Council by no later than February 2010 on the Municipal Inventory Review, including feedback following public consultation as per Point 1. above, along with the merits of developing a Heritage Conservation Incentives Scheme, reviewing the current Bridgetown Special Heritage Design Policy and preparing a broader Heritage Conservation Policy for the Shire. | <p>S Donaldson</p> | <ol style="list-style-type: none"> Noted. Advertising period closed on 22 October 2009. Additional nominations and comments still being received. Research ongoing. Noted. Heritage Policy and Development Guidelines adopted by Council in December 2010. Numerous site inspections undertaken in October and November 2010 with Regional Heritage Advisor to consider new and additional nominations. Work continuing on inventory review and to be presented to Council by mid 2012 depending upon workload. Advisor unable to progress matter, with current RHA service to end on 30 June 2013. Internal or external appointment to be made to progress matter, pending budget considerations. Liaison with Office of Heritage continuing with a view to trialling a new online database. Investigation into Heritage Conservation Incentives Scheme not yet commenced. Council resolved in November 2011 not to |

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| <p>C.14/0310 Preliminary Report -- Plantation Exclusion Zones</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Agrees that any consideration of plantation exclusion zones should also address the Greenbushes, North Greenbushes and Hester townships, the Yornup township and existing or proposed local development areas throughout the Shire municipality. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate a scheme amendment to Town Planning Scheme No. 3 seeking to modify Table 1 to prohibit 'Afforestation' within the Rural zone of the scheme area. 3. Directs the Chief Executive Officer to present all planning applications for 'Afforestation' for land within Town Planning Scheme No. 3 to Council for determination, until such time as the scheme amendment required by Point 2 above has been finalised. 4. Directs the Chief Executive Officer to engage a suitably qualified consultant to undertake a Bush Fire Hazard Assessment of the Shire municipality, in consultation with FESA, and in accordance with the Planning for Bush Fire Protection document. 5. Directs the Chief Executive Officer to commence a comprehensive review of the Shire's Plantation Applications Policy to address the following issues: <ol style="list-style-type: none"> a) Definition of woodlots and shelter belts and list of acceptable locally native tree species. b) Location of surrounding development and | <p>S Donaldson</p> | <p>adopt the Bridgetown Residential Character Area Policy in its current form. Review recommenced with preliminary report expected to be presented to Council late 2015.</p> <ol style="list-style-type: none"> 1. Noted. 2. Presented to Council in August 2011 for initial adoption. Advertising period closed on 8 December 2011. Amendment adopted by Council on 25 January 2012 and forwarded to WAPC for final approval. Amendment gazetted 8 June 2012. 3. Noted. 4. Funding application was successful – Council accepted funds at March 2011 meeting. Bushfire Hazard Strategy Consultant Brief finalised and tenders called for by 14 September 2011. Final report received and adopted by Council in August 2012 for purpose of future public consultation. 5. Commenced but little progress to date, pending adoption of Bushfire Hazard Strategy. No further action progressed. |
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| | <p>adequate bush fire risk assessment and management, with reference to FESA Guidelines for Plantation Fire Protection.</p> <p>c) Other natural resource management issues identified in the Shire's Managing the Natural Environment Policy and Natural Environment Strategy.</p> <p>6. Following completion of Points 4 and 5 above, the Chief Executive Officer is to present a report to a future meeting of Council for further consideration.</p> | | <p>6. Noted. Draft Bush Fire Hazard Strategy adopted by Council in August 2012 for the purpose of future public consultation along with scheme amendments. See Item C.19/0812 below.</p> |
| <p>C.03/0611 Area Between Town Square/New Car Park and Railway Reserve</p> | <p>1. That Council instruct the CEO to immediately make the necessary enquiries and arrangements needed to facilitate the landscaping of the strip of land between the Town Square and new carpark to the east and the railway station and Railway Street to the west, from Steere Street to the Goods Shed.</p> <p>2. That funding for this work be included for consideration in the draft 2011/12 Budget.</p> | <p>T Clynch</p> | <p>The Public Transport Authority has approved the planting of grass or low level shrubs in the area – the work will be scheduled into the parks & gardens program. Support for final landscaping plan pending.</p> <p>As the area is included in the State Heritage Register the approval of the Heritage Council is required. Consultation commenced with a preliminary meeting held onsite on 3 March 2012. Support for final landscaping plan pending.</p> <p>This work will be scheduled for Spring 2015 (Updated September 2015).</p> <p>Funds have been allowed for in 2015/16 budget and a concept plan is proposed to be presented to Council once the necessary approvals have been obtained from the Public Transport Authority and State Heritage Office (November 2015).</p> |
| <p>C.02/0611 Planning for Possible Road Link Between Forest Park Road and Maranup Ford Road</p> | <p>That a report be submitted to Council investigating the pros and cons of planning and creation of a link road between Forest Park Road and Maranup Ford Road, the creation of which would provide for an approximate 10km saving in travel distance for emergency services.</p> | <p>T Clynch</p> | <p>Correspondence sent to the Department of Environment and Conservation on 25 August 2011 as any road link will have to be through State Forest. Response received from DEC on 3 October 2011 suggesting alternative route. Further investigation has commenced and preliminary view is that the DEC</p> |

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| | | | proposal is more difficult to achieve. This road proposal was raised at a fire brigades debrief and it was agreed by those in attendance that a road would greatly assist in fire response to the Maranup locality. No action has occurred on this item for a considerable time so the matter will be reactivated with DPAW (February 2015). |
| C.16/0812 Pedestrian Crossing on Hampton Street | That the Shire seek the views of Main Roads for the creation of a 40km p/h speed limit on Hampton Street between Stewart Street and Lockley Avenue. | L Crooks | Letter sent to Main Roads Western Australia. MRWA contacted again 18/4/2013 and 23/4/2013 – they are still looking at options. Verbal advice received recently from MRWA is that this is an issue being raised throughout the Region and they are considering the matter at a regional level and not at an individual town level (June 2014). No further progress as yet. |
| C.19/0812 Draft Bushfire Hazard Strategy | That Council: 1. Adopts the draft Bush Fire Hazard Strategy – Shire of Bridgetown-Greenbushes and Shire of Nannup, as per Attachment 6, and supporting maps as per Attachment 7, for the purposes of future public consultation for a 42 day (six week) period in conjunction with the future adoption of scheme amendments referred to in Point 2 below. 2. Directs the Chief Executive Officer to prepare preliminary documentation and present a report to a future meeting of Council to initiate two separate scheme amendments to both Town Planning Scheme No. 3 and Town Planning Scheme No. 4, to introduce a new part to set Designated Bush Fire Prone Areas' in accordance with the Bush Fire Prone Area maps including the draft Bush Fire Hazard Strategy. | S Donaldson | 1. Noted. 2. Preliminary work commenced with draft amendment reports to be presented to Council in April or May 2013. Progress delayed with draft amendments to be presented to Council by August or September 2013. Further progress delayed. Was initially to be presented to Council in February or March 2014 however this has been delayed pending feedback from DFES (October 2014). The identification of bush fire prone areas is being done at a state-wide level by the Office of Bushfire Risk |

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| <p>C.09/1112 Draft Shire of Bridgetown- Greenbushes Local Planning Strategy and Technical Appendix</p> | <p>That Council:</p> <ol style="list-style-type: none"> Adopts the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix, as per Attachments 5 and 7, pursuant to regulation 12A(1)(a) of the Town Planning Regulations 1967. Directs the Chief Executive Officer to forward the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix to the Western Australian Planning Commission for consent to commence formal public advertising, pursuant to regulation 12A(1)(b) of the Town Planning Regulations 1967. Directs the Chief Executive Officer to forward the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix to the Environmental Protection Authority for comment prior to commencement of formal public advertising. Notes that should the Western Australian Planning Commission and/or Environmental Protection Authority require modification(s) to the draft Shire of Bridgetown-Greenbushes Local Planning Strategy and Technical Appendix, such modification(s) be presented to Council for consideration prior to commencement of formal public advertising, unless considered minor in the opinion of the Chief Executive Officer. | <p>S Donaldson</p> | <p>Management (OBRM). The data from the 2012 mapping has been forwarded to OBRM for its consideration. Once OBRM signs off on the mapping further consideration can be given to how it will be implemented (February 2015).</p> <ol style="list-style-type: none"> Noted. Final Strategy and Technical Appendix forwarded to the Department of Planning, feedback pending. Final Strategy and Technical Appendix forwarded to the Environmental Protection Authority for comment. Response received authorising consultation subject to further information to be provided during preparation of the Local Planning Scheme with regard to priority agriculture and rural living areas. <p>Preliminary feedback received from Department of Planning on 29 February 2013 requiring significant and minor modifications to Strategy and Plans. Modified LPS to be presented to Council in April or May 2013 for consideration of required modifications. DoP staff prepared replacement strategy plans. Meeting held with Department staff on Friday 7 June 2013 to work through required modifications to strategy and plans. Modified Strategy Plans now finalised, work progressing on strategy text document for consideration by WAPC by March 2014. WAPC has provided feedback and requested some modifications be done.</p> |
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| | | | <p>Review of Bridgetown Town Centre Strategy component of the LPS to be discussed at councillor workshop in light of potential rezoning of P & Co Packing Shed site. Workshop held on 19 March 2015 with further work and liaison with Department of Planning continuing. Updated draft to be presented to Council for consideration by July or August (April 2015). Meeting with DoP staff held in Bridgetown on 30 April 2015 for further discussion. Further discussion with DoP staff on 24 June 2015, work progressing (July 2015).</p> |
| <p>C.16/0513 Greenbushes Overnight Stay Facility</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the proposal to establish a short term caravan and camping transit park (6 sites) at the Greenbushes Sportsground, adjacent to the old cricket pavilion. 2. Endorse the proposal to redevelop the old cricket pavilion to a "camper's bunkhouse" with 4 bunks being provided. 3. Seek the approval of the Minister for Local Government for approval of the transit park and bunkhouse 4. Consider allocation of a sum of \$6,000 in the 2013/14 budget for development of the transit park and hikers bunkhouse. | <p>R Weston</p> | <p>An application has been submitted to the Department of Local Government (October 2013).</p> <p>Approval for the use of the land as a transient caravan park has been granted (subject to conditions) by the Department of Lands. The approval of the Minister for Local Government is now required and an application is being submitted (September 2014).</p> <p>Concerns have been raised by Water Corporation due to proximity to Greenbushes water supply and it appears that until such time as the water supply dam is discontinued (as proposed under new integrated water supply project) the transit caravan park will be deferred (May 2015)</p> |
| <p>C.08/1213 Proposal for Ex-Budget Expenditure – Preparation of Detailed Design for Development of New Cell at Bridgetown Waste Disposal Site</p> | <p>That Council</p> <ol style="list-style-type: none"> 1. Endorse the proposal to proceed with a detailed design of the new cell area at the Bridgetown Waste Disposal Site and preparation of relevant tender documentation at an estimated cost of \$51,250 ex GST. 2. Amend the 2013/14 budget to increase expenditure in Account WA01 Bridgetown Landfill New Cell from \$6,395 to \$57,645. 3. Note that the estimated cost of \$51,250 is ex-budget expenditure and under the principles of waste management being funded on a cost recovery basis any | <p>L Crooks</p> | <p>A Works Application has been submitted to the Department of Environment Regulation and is currently going through the approval and public submission process (September 2014).</p> <p>Considerable discussions have been held with DER staff in the last 12 months and as at 30 June 2015 DER was informally indicating that a works approval could be issued by mid-August 2015 (July 2015).</p> |

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| <p>C.10/0114 Proposed Land Purchase – Western Portion of Lot 1 (97) Hampton Street, Bridgetown</p> | <p>waste management expenditure greater than waste management revenue will be carried forward into determination of the Landfill Site Maintenance Rate in the 2014/15 budget.</p> | <p>Approval was granted by DER via correspondence received on 30 July 2015. Awaiting clearing permit after which procurement process for proposed works will be commenced (August 2015). Clearing permit has been received 27 July.</p> <p>Clearing work has been completed and a Contractor for the Leachate Pond work recommended by the Consultant. Bulk earthworks for the new cell construction in progress (November 2015)</p> <p>Construction of the new cell and the leachate pond is now well underway with completion expected end of February (February 2016).</p> | |
| <p>That Council:</p> <ol style="list-style-type: none"> 1. Resolves to purchase the western portion of Lot 1 (97) Hampton Street, Bridgetown (currently on Diagram 2897 Volume/Folio 1550/175 for the sum of \$9,600 plus subdivision and legal costs. 2. That the unbudgeted expenditure of \$9,600 purchase price and estimated \$7000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$16,600 from the Land & Buildings Reserve. 3. That the CEO be authorised to submit an application for subdivision/amalgamation with the Western Australian Planning Commission for the subdivision of the land to be purchased from the balance of Lot 1 (97) Hampton Street, Bridgetown for amalgamation with adjacent land when acquirable by the Shire of Bridgetown-Greenbushes. | <p>T Clynch S Donaldson</p> | <ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Pending investigation/negotiation for purchase of adjoining land (March 2014). To be progressed given Council resolution C.21/06/14a made on 26 June 2014. Subdivision application form pending landowner signatures. Subdivision approval granted by WAPC on 24 December 2014. Deposited Plan being finalised by consultant land surveyor, prior to clearance of conditions (February 2015). Deposited Plan sent to Department of Planning on 27 March 2015 for endorsement. Deposited Plan endorsed and solicitor engaged to progress purchase (August 2015). | |

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| <p>C.21/0614 Proposed Land Purchase – Western Portion of Lot 30 (99) Hampton Street, Bridgetown</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Resolves to purchase the western portion of Lot 30 (99) Hampton Street, Bridgetown (on Diagram 69746 Volume/Folio 1859/336) for the sum of \$13,700 plus subdivision and legal costs. 2. That the CEO be authorised to submit an application for subdivision/amalgamation with the Western Australian Planning Commission for the subdivision of the land to be purchased from the balance of Lot 30 (99) Hampton Street, Bridgetown for amalgamation with adjacent land when acquirable by the Shire of Bridgetown-Greenbushes. 3. That expenditure of \$13,700 purchase price and estimated \$7,100 subdivision and legal (transfer of land) costs be allocated in the 2014/15 Budget, funded by withdrawal of an amount of up to \$20,800 from the Land & Buildings Reserve. | <p>S Donaldson</p> | <ol style="list-style-type: none"> 1. Noted. 2. Plan being drafted by Shire's surveyor. Subdivision application form pending landowner signatures (September 2014). Subdivision application lodged with Department of Planning on 27 October 2014. Subdivision approval granted by WAPC on 24 December 2014. Deposited Plan being finalised by consultant land surveyor, prior to clearance of conditions. Deposited Plan sent to Department of Planning on 27 March 2015 for endorsement (April 2015). Deposited Plan endorsed and solicitor engaged to progress purchase (August 2015). 3. Expenditure and Reserve transfer has been included in the 2014/2015 Budget. |
| <p>C.22/0614 Proposed Partial Road Closure of Henry Street and Land Exchange – Lot 1 (141) Hampton Street, Bridgetown</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Affirms its support for the partial road closure of Henry Street and gives additional support for the proposed land exchange with Lot 1 (141) Hampton Street, Bridgetown (on Deposited Plan 2648, Vol/Folio 1670/636), as per Attachment 17, pursuant to s.41, s.58 and s.87 of the Land Administration Act 1997, subject to the following: <ul style="list-style-type: none"> • The Shire making a one-off payment of \$8,000 to the landowner; • The Shire waiving cash-in-lieu for car parking bays for future development up to 160m² gross floor area, with the Shire and landowner to enter into a written agreement; • The Shire meeting all legal costs for preparation and finalisation of the written agreement of approximately | <p>S Donaldson</p> | <ol style="list-style-type: none"> 1. Noted. Correspondence sent to landowner on 2 July 2014. |

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| | <p>\$4,000; and</p> <ul style="list-style-type: none"> The Shire meeting all subdivision, surveying and transfer costs of approximately \$7,100. <p>2. Directs the Chief Executive Officer to seek support from the Department of Lands and progress negotiation with the landowner with respect to Point 2. above.</p> <p>3. That expenditure of the \$8,000 payment, \$4,000 legal costs and \$7,100 subdivision and transfer costs be allocated in the 2014/15 Budget, funded by withdrawal of an amount of up to \$19,100 from the Land & Buildings Reserve.</p> | | <p>2. Correspondence sent to Department of Lands on 2 July 2014. Response pending. Response received indicating support and best process. Correspondence sent to proponent and licensed surveyor engaged to prepare subdivision/amalgamation plan (July 2015). Subdivision application lodged with Department of Planning and Shire's referral response provided (November 2015). Subdivision approval granted on 26 November 2015. Appointment of solicitor being investigated for preparation of legal agreement (February 2016).</p> <p>3. Expenditure and Reserve transfer has been included in the 2014/2015 Budget.</p> | |
| <p>C.10/0315 Investigating the provision of an Organic Waste Collection Service</p> | <p>That Council investigate the possibility of introducing "Organic Waste" curb side collection for the Shire.</p> | <p>L Crooks</p> | <p>A meeting has been held with the relevant officer at the Shire of Donnybrook-Balingup to discuss various aspects of its organic waste collection service. This will assist in preparing a report to Council (February 2016).</p> | |
| <p>C.12/0415 Community Survey for Review of the Strategic Community Plan</p> | <p>That Council endorse the draft community survey Option B (as per Attachment 13) for the forthcoming review of the Strategic Community Plan with the following amendments and direct the CEO to release the survey in August 2015 for a six week response period with the results of the survey to be presented to Council for consideration:</p> <ol style="list-style-type: none"> In Part Two: Satisfaction Ratings – Service Delivery: <ol style="list-style-type: none"> Delete the current four columns and replace with three columns with the headings, "satisfied", "not satisfied" and "no opinion" Remove the word "satisfaction" from the heading above the comments area. <p>2. Delete Part 3: Importance Ratings – Service Delivery</p> | <p>T Clynch</p> | <p>Survey presented to July Standing Committee meeting and endorsed at July Council meeting. Release of survey in August to coincide with mailing of Insight Newsletter (August 2015).</p> <p>Survey is currently open for participation. Posts have been made on Shire Facebook Page, emails sent and an article included in Insight Newsletter (September 2015).</p> <p>Survey response period extended to end of October (November 2015).</p> <p>Collating of survey responses almost complete</p> | |

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| | <p>3. Current Part 4 and Part 5 to be renumbered to Part 3 and Part 4 accordingly.</p> <p>4. Survey form to be amended to include an area for people to provide their name and address details (optional) for the Shire to offer 5 x 'Community Vouchers' to the value of \$50 each as an incentive prize for members of the community completing the survey. The prize will be conducted as a random draw</p> <p>5. That the Bridgetown CRC and Greenbushes CRC be approached in regard to offering support for people wishing to complete online who have issues with internet or IT, and that this be advertised with the survey.</p> | | (February 2016). |
| <p>C.15/0415a Proposed Land Purchase – Western Portions of Lot 20 (81) and Lot 21 (87) Hampton Street, Bridgetown</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Resolves to purchase the western portion of Lot 20 (81) Hampton Street, Bridgetown (currently on Diagram 14110 Volume/Folio 1130/54) for the sum of \$18,000 plus subdivision and legal costs. 2. Resolves to purchase the western portion of Lot 21 (87) Hampton Street, Bridgetown (currently on Diagram 14110 Volume/Folio 1550/177) for the sum of \$8,750 plus subdivision and legal costs. 3. That the unbudgeted expenditure of \$26,750 purchase price and estimated \$8000 subdivision and legal (transfer of land) costs be funded by withdrawal of an amount of up to \$34,750 from the Land & Buildings Reserve. 4. That the CEO be authorised to submit an application for the Western Australian Planning Commission for the subdivision/amalgamation of the land, and amalgamation with adjacent land if required when acquirable by the Shire of Bridgetown-Greenbushes. | S Donaldson | <ol style="list-style-type: none"> 1. Noted. 2. Noted. 3. Noted. 4. Noted. Subdivision plan prepared, pending finalisation of purchase of 97 and 99 Hampton Street, Bridgetown, before application is lodged with WAPC (August 2015). |

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| <p>C.02/0515 Amendment to Town Planning Scheme No 4 to Introduce a New Use of "Home Business"</p> | <p>That:</p> <ol style="list-style-type: none"> 1. The CEO present a report back to Council on the possible amendment to Town Planning Scheme No. 4, to introduce into a new use of "Home Business" with 'AA' use applicability in the Rural zones of the Scheme. 2. The report to Council also address allowing uses already listed in the zoning table to be approved as a Home Business subject to such businesses meeting the restrictions (floor area, restriction on employees, etc.) of a home business. 3. A review of the Home Occupation Cottage Industry Policy be undertaken in conjunction with the above report to Council. | <p>T Clynch S Donaldson</p> | <ol style="list-style-type: none"> 1. Noted. Action not progressed (June 2015). Preliminary investigations commenced (February 2016). 2. Noted. Action not progressed (June 2015). Preliminary investigations commenced (February 2016). 3. Noted. Action not progressed (June 2015). Preliminary investigations commenced (February 2016). |
| <p>C.02/0615 Blackwood Environment Society Office Space Lease</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the lease agreement with the Blackwood Environment Society (BES) for the lease by BES of the office space adjacent to the Bridgetown Visitor Centre currently occupied by Shire Community Services and Ranger staff. 2. Authorise the CEO and Shire President to sign and seal the lease. 3. Recognise that the Blackwood Environment Society is a body of a cultural, educational and/or recreational nature compliant to the contents of Regulation 30(2)(b) of the Local Government (Functions and General) Regulations 1996 and therefore the disposition of the property (office space of 20m2) is an exempt disposition and the requirements of Section 3.58 of the Local Government Act are not applicable. 4. Write off the debt of \$1,091.05 owed by the Bridgetown Railway Station Committee (c/- Blackwood Environment Society) being the reimbursement of insurance costs of | <p>T Clynch</p> | <p>Lease signed. The Shire's Community Services and Ranger staff will be vacating the space once the works to the upstairs admin office are completed -- expected to be mid to late August. Some minor works at the visitor centre will be undertaken prior to the BES relocating (August 2015).</p> <p>Due to delay in works for proposed Ranger office space at admin office the vacating of the space adjacent to the visitor centre has been delayed (September 2015).</p> <p>Asbestos removal work in ceiling and walls (approved by Council as unbudgeted expenditure in January) has to be completed before premises is available for occupation by BES (February 2016).</p> |

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| C.02/0715 Potential Relocation of Bridgetown Railway Station and Land Acquisition | the Bridgetown Railway Station building. That Council: 1. Direct the CEO to investigate and report back on the feasibility of obtaining the necessary approvals (including heritage approval, planning approval, building permit approvals, need for a business plan, etc.) for relocation of the Bridgetown Railway Station building to the land previously occupied by the BP fuel depot on Hampton Street. 2. Direct the CEO to make enquiries with the owner or agent acting on behalf of the owner of the land previously occupied by the BP fuel depot about the listed purchase price for the land and indicating the potential interest of the Shire in purchasing the land dependent upon the outcomes from Part 1 above, noting the timeframe for reporting back on Part 1 above could be several months. 3. Note that the actions described in Parts 1 and 2 above represent feasibility investigations only and offer no commitment from Council to proceed with the project even in the event that the feasibility to obtain approvals for the relocation of the building is proven. | T Clynch | Correspondence forwarded to Public Transport Authority enquiring about the possibility of acquiring the railway station building (September 2015). Discussion has occurred at officer level and a decision is expected by April 2016 (February 2016). |
| C.03/0714 Proposed Terrace Walls Memorial Park | That Council approve in principle the construction of three limestone block walls above the existing terraced seating in Memorial Park and authorise the CEO to grant final approval for the works upon submittal by Blues at Bridgetown of acceptable plans and specifications. | T Clynch | Meeting held with Chair of Blues at Bridgetown. Due to short timeframe to Blues Festival Blues at Bridgetown is unlikely to undertake the works until early 2016. Final plans have been submitted for the proposed walls and these are currently being assessed (September 2015). |
| C.07/0715 Adoption of Town Planning Scheme No.3 – Amendment No. 71 | That Council, in relation Town Planning Scheme No. 3 – Amendment No. 71 with respect to Lot 1 (166) Hampton Street, Bridgetown: 1. Notes the submissions as per Attachment 6, and the staff responses in the Schedule of Submissions as per Attachment 7, and adopts the amendment for final approval as per Attachment 8. 2. Authorises the Shire President and Chief Executive Officer to sign and seal the amendment documents and forward them to | S Donaldson | 1. Noted. 2. Amending documents forwarded on 20 August 2015 to WAPC for approval of the Minister for |

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| | the Western Australian Planning Commission for final approval of the Minister for Planning. | | Planning (September 2015). Approved 9 December 2016 and notice published in Government Gazette on 8 January 2016. |
| C.11/0715 Proposed Survey – Opening Hours of the Bridgetown Refuse Disposal Site | <p>That Council endorses the draft survey regarding potential opening hours of the Bridgetown Refuse Disposal Site with the following minor amendments:</p> <ul style="list-style-type: none"> • The 'alternative open hours' option to be numbered option 'E'; • Amend the wording in the last sentence of option 'E' to read: "Please remember that the total opening hours are to add up to no more than 26.5hrs"; • Reformat the survey so all options appear on same page; • Options 'A' to 'D' to have a tick box for possible selection; <p>and authorise the CEO to release the survey allowing for a minimum 6 week response period</p> | T Clynch | <p>Survey deferred to avoid clash with current survey for Strategic Community Plan (September 2015).</p> <p>Survey prepared on 'survey monkey' and ready for release in February.</p> |
| C.05/0915 Adoption of Town Planning Scheme No. 4 – Amendment No. 69 | <p>That Council:</p> <ol style="list-style-type: none"> 1. Pursuant to Section 75 of the Planning and Development Act 2005 and Regulation 25 of the Town Planning Regulations 1967, resolves to adopt Town Planning Scheme No. 4 – Amendment No. 69 and associated modified Structure Plan, as per Attachment 5, in relation to Lot 150 (85) Sunridge Drive, Bridgetown. 2. Determines that Town Planning Scheme No. 4 – Amendment No. 69 is consistent with the criteria listed under section 25(2) of the Town Planning Regulations 1967 and resolves to proceed direct to advertising of the amendment for public inspection for a period not less than 42 days and present the amendment to a future meeting of Council for further consideration. | S Donaldson | <ol style="list-style-type: none"> 1. Noted. 2. Amendment forwarded to EPA on 30 September 2015 for assessment, response pending (October 2015). Public advertising ended 7 January 2016, with Council giving final support on 28 January 2016. Amendment and structure plan to be forwarded to WAPC for final approval (February 2016). |
| C.13/1015 Petition – Blackwood | <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the petition from Blackwood Youth Action. | M Richards | Item 1 is completed. |

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| <p>Youth Action</p> | <ol style="list-style-type: none"> 2. Requests the CEO to include the proposed establishment of a youth space in the community consultation for the review of the Youth Strategy which is an informing strategy in Council's integrated planning framework. 3. Advises Bridgetown Youth Advocacy Inc. that prior to being in a position to considering supporting the proposal Council will require a comprehensive business plan demonstrating the viability of the proponent's proposal. This plan is to include business premise, organisational overview, management structure, key personnel, service delivery, insurance, risk management, legal considerations as well as comprehensive financial projections (for both the start-up and ongoing operational costs). The financial projections are to be for a minimum of a 5 year period and include expenditure and income for start-up and operational costs. | | <p>Item 2 will commence in February 2016 with the consultant starting the review of the Youth Strategy.</p> <p>Item 3 is completed (letter sent in November 2015)</p> <p>It is noted that the Youth Advocacy Group is in communication with the Police Department about temporarily acquiring access to the former police residence on the corner of Steere Street and Spencer street for use as a youth space. This would allow YAG to prove the need for such a space. Although the Shire hasn't been part of those discussions to date there is a possibility that if agreement is reached with the Police Department the shire may have to be a party to the proposal. If so, a report would be presented to Council (February 2016).</p> |
| <p>C.08/1115 Location of Satellite Station – Hester Brook Bush Fire Brigade</p> | <p>That Council:</p> <ol style="list-style-type: none"> 1. Support in principle the Bush Fire Advisory Committee's order of preferred locations for the Hester Brook Bush Fire Brigade Satellite Station 2. Consults with the residents in Highland Estate and in the vicinity of Flintoff Road/Warburton Road, seeking their opinion of the location of the Satellite Station at the three prospective locations. A 35 day consultation period is to apply with consultation to commence as soon as possible to commence well before the Christmas/New Year period. 3. In the event of written objections being received to the proposal this matter is to be referred back to Council for determination. If no objections are received then the CEO is authorised to proceed with the granting of approvals and the development of the satellite fire station at Lot 207 Galloway Drive. | <p>T Clynch C Sousa</p> | <p>Correspondence forwarded to residents. Submissions close 12 February 2016.</p> |

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| C.11/1115 Extractive Industry Review | <p>That Council:</p> <ol style="list-style-type: none"> In accordance with Section 3.12 of the Local Government Act 1995, Council gives notice that it proposes to adopt a Shire of Bridgetown-Greenbushes Extractive Industries Repeal Local Law. The purpose of the proposed repeal local law is to repeal the Shire of Bridgetown-Greenbushes Extractive Industries Local Law, adopted by Council on 26 July 2001, gazetted on 14 August 2001 and subsequently amended on 31 January 2002, gazetted on 15 February 2002, as per Attachment 1. The effect of the proposed local law is that extractive industries within the Shire district will no longer be regulated by a local law. Directs the Chief Executive Officer to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration. | S Donaldson | <ol style="list-style-type: none"> Noted. Public advertising to close on 22 February 2016, then to be presented to Council in March or April 2016. (February 2016) | |
| C.11/1115a Extractive Industry Review | <p>That Council:</p> <ol style="list-style-type: none"> In accordance with Schedule 2, Part 2, Clause 4 of the Planning and Development (Local Planning Schemes) Regulations 2015, pursuant to both Town Planning Scheme No. 3 and Town Planning Scheme No. 4, adopts the proposed draft Extractive Industry Town Planning Scheme Policy, as per Attachment 2, for the purpose of public consultation and to replace the current Extractive Industry Town Planning Scheme Policy TP.15, as per Attachment 3. Directs the Chief Executive Officer to undertake statutory public consultation in relation to Point 1 above, with a report to be presented to a future meeting of Council for further consideration. | S Donaldson | <ol style="list-style-type: none"> Noted. Public advertising to close on 22 February 2016, then to be presented to Council in March or April 2016. (February 2016) | |
| C.13/1115 Proposed New Policy – Mobile & Itinerant Traders | <p>That Council note the contents of the Draft Mobile and Itinerant Traders Policy with the following minor amendment:</p> <ul style="list-style-type: none"> That the first paragraph that reads "The main difference between an" under dot point 3 'Definitions' be | R Weston | Consultation deferred to coincide with February Insight newsletter (February 2016). | |

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| C.02/12/15 Annual Report & Annual Financial Report 2014/15 | <p>relocated to dot point 1 'Scope of the Policy';</p> <p>and authorise the CEO to advertise the draft policy for community consultation for a 28 day period before referring the matter back to Council for final determination.</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Accepts the Annual Report including the Annual Financial Report and Audit Report for the 2014/2015 financial year and gives local public notice of its availability. 2. Schedules the Annual General meeting of Electors to be held on Thursday, 4 February 2016 in the Council Chambers, commencing at 5.30pm. 3. Note Administration's comments in relation to the matters raised in Appendix 1 of the Auditor's Management Report. 4. That a report be presented to Council on the effect of fair value and depreciation on the operating surplus ratio and asset sustainability ratio and meeting the current benchmark. | T Clynch | <p>AGM scheduled for 4 February.</p> <p>Report on ratios not commenced (February 2016).</p> | |
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